

GOVERNMENT OF TRIPURA  
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR.  
KHOWAI DISTRICT: TRIPURA.

No. 10.647-66/F.VI(63)-DM/KH/NAZ/V-I/16

Dated 20/Jan./17.

"SHORT QUOTATION".

The District Programme Coordinator (DM & Collector), Khowai District invites sealed cover "quotation" (s) from the Owner (s)/Organization(s)/person(s)/firm(s)/ for hiring of one no. **Mahindra BOLERO White Colour of latest manufacture (ANNEXURE-A)** for using of District Programme Coordinator office (DM & Collector), Khowai for monitoring and supervision of **MGNREGA works.**

Quotation in sealed in cover will be received up to **30/01/17** from **10.00 a.m to 3.00 p.m** in the office room of the undersigned and will be opened on the same day at 3.30 p.m if possible. Quotationer may drop their quotation in the Tender Box and may remain present during the time of opening the Tender Box on **30/1/2017** at 3.30 p.m.

Quotationers will have to submit the following documents with the quotation. In absence of any one of the following documents, no quotation will be considered for acceptance.

TERMS & CONDITION:-

- i) The rate should be quoted for detention per/run per KM and night halt in the form prescribed at **ANNEXURE-A.**
- ii) The car should have all valid Registration certificate/Insurance certificate/Road Tax/Pollution certificate etc. as well as commercial license as per motor vehicle Act. of the vehicle.
- iii) The Driver should be given prescribed liveries by the vehicle owner.
- iv) The car should be placed within 7(seven) days from the date of final order.
- v) In case of need, the driver has to be changed within 24 (twenty four) hours of being informed and if the car is not available on any day no payment (hiring charge) would be made for the day and also for the next day.
- vi) Payment should be made on the monthly basis against bill raised by the supplier supported by appropriate certificate from the user.
- vii) Fuel/maintenance/Driver will maintained by the owner himself.
- viii) Quotationer will have to deposit D-Call of ₹ **3,000/-** (Rupees three thousand) only in favour of the District Magistrate & Collector, Khowai in the shape of deposit at call of any recognized Bank which will be retained in this office as security deposit in case of successful quotationer.
- ix) The tender should be submitted in sealed cover duly superscripted as "Tender for hiring Bolero SLX" addressed to the Senior Deputy Magistrate, DM & Collector office, Khowai.
- x) Tender box will be kept in the chamber of the undersigned.
- xi) The hiring of the vehicle shall be valid for 1 (one) year subject to extension of hiring on the basis of satisfactory service.

*G. Gans*  
20/01/17

- xii) The vehicle (hiring) may be discontinued by the undersigned at any time with a short notice of 1 (one) month.
- xiii) The authority reserves the right to reject or accept any quotation even the lowest one also, without assigning any reason.

*S.K. SARKAR*  
2070 U17  
(S.K. SARKAR)

Sr. Deputy Magistrate,  
DDO, DM's office, Khowai.  
Khowai District: Tripura.

Copy to:-

- i) The Director, ICA, Govt. of Tripura for kind information and also requested to please wide publish in 3 (three) daily news paper.
- ii) The SDM, Khowai/ Teliamura for information and display the same Notice Board.
- iii) The DPO, Khowai Zilla Parishad for information.
- iv) The BDO, Khowai/Tulashikhar/Padmabil/ Kalyanpur/Teliamura/Mungiakami R.D. Block for information and display the same Notice Board.
- v) The CEO, KMC for information and display the same Notice Board.
- vi) The EE, RD, Div.-III, TLM for information and display the same Notice Board.
- vii) The EE (R&B), PWD, Khowai for information and display the same Notice Board.
- viii) The SIO, ICA, Khowai for information and display the same Notice Board.
- ix) The Secretary/President, TMSU, Khowai for information.
- x) Notice Board, DM's office, Khowai.

Copy also forwarded to:-

- i) The PS to DM, Khowai for kind information.
- ii) The ADM, Khowai for kind information.
- iii) The O/C, Development for information.
- iv) The DIO, NIC, Khowai for information with instruction to upload the Tender Notice & forms in the district website [khowai.nic.in](http://khowai.nic.in).

*S.K. SARKAR*  
2070 U17  
(S.K. SARKAR)

Sr. Deputy Magistrate,  
DDO, DM's office, Khowai.  
Khowai District: Tripura.

To  
The District Programme Coordinator.  
(District Magistrate & Collector).  
Khowai District: Tripura.

Sub:- Submission of Short Quotation.

Ref. SQ No. \_\_\_\_\_/F.VI(63)-DM/KH/NAZ/V-I/16, Dated \_\_\_\_\_.

Sir,

With due respect, I would like to inform you that, I am submitting short quotation which is published in the daily news paper as per following format:-

Sl. No.	Particulars of vehicle	Filled details by the owner
1.	Model No.	Mahindra SLX BOLERO, white colour
2.	Date mfg. and date of purchase of the vehicle	
3.	Registration No.	
4.	Detention charge per day figure & words	Rs. _____ (Rupees _____)
5.	Rate of per KM figure & words	Rs. _____ (Rupees _____)
6.	Night halt Figure & words	Rs. _____ (Rupees _____)
	Remarks. if any.	

So, I therefore, requested to please accept my quotation and issue valuable requisition order from your kind end. I have accepted all terms & condition as per your short quotation.

Yours faithfully,

Signature of the  
owner(s)/person(s)/agency(s).

Date:-